

Broward County Public Schools Project Status Report Contract Compliance Module

Status Report

July 17, 2020

Overall Status: High Risk

Status Code Legend:

- On Track: Project is on schedule
- High Risk: At risk, with a high risk of going off track
- At Risk: Milestones missed but date intact
- Off Track: Date will be missed if action not taken

The project is HIGH RISK the week of: 7/13/2020 - 7/17/2020	<ul style="list-style-type: none"> ● Schedule at Risk ● No Team Meeting Held
Potential Risks:	<ul style="list-style-type: none"> ● Project timeline at Risk, due to delay in finalizing sample payment file and migration worksheet due to resources constraints
Issues:	<ul style="list-style-type: none"> ● None
Milestones accomplished the week of: 7/13/2020 – 7/17/2020	<ul style="list-style-type: none"> ● Submitted request to change vendor training date, new date for vendor training is Wednesday August 5th at 10:00am EDT
Milestones planned for the weeks of: 7/20/2020 – 7/24/2020	<p>B2Gnow</p> <ul style="list-style-type: none"> • Complete configuration updates • Researching possible solutions for uploading BCPS specific certification data into the system, currently the Certification Management module is not a part of the project scope <p>Broward</p> <ul style="list-style-type: none"> • Continue to enter pilot contracts into the system • Continue working on data cleanse for data migration • Continue working on data pull for payment file
Areas/questions for discussion:	
Key Decisions:	<ul style="list-style-type: none"> ● Go-Live Planning (Tentative Schedule) <ul style="list-style-type: none"> ✓ Staff Go-live dated 6/22/2020, New awarded contracts (Phase 1) ✓ Vendor Announcement scheduled to go out the first week in July

	<ul style="list-style-type: none"> ✓ Tentative vendor training date July 15th ,changed to July 30th ✓ Vendor Go-Live date July 27th ✓ Migration File provided to B2G August 21st (Phase 2) ✓ Reporting expectations are to produce reports covering July 1, 2019 - June 30, 2020 in December 2020
Action Items:	
Resource Constraints	<ul style="list-style-type: none"> ● Limited resources are available to have dedicated staff to complete the contract review to determine contracts that should be migrated ● Payment sample file dependent on Broward IT resource availability
Project/Module Percent Complete:	<ul style="list-style-type: none"> ● Total Project – 36% ● Outreach and Event Management - 100% ● Contract Compliance - 33% ● Contract Compliance Testing - 100% ● Data Migration - 11% ● Data Interface/Imports - 9% ● Spend Analysis – 0% ● Custom Report Development - 0% ● Onsite Visit – 0%

CONFIGURATION TRACKING LOG

Date Received	Description	Status	Comments
7/8/2020	Portal - remove refence to (Excluding Non-S.M.A.R.T Bond Projects) under About the System	Open	7/10 - Email Sent to Config.
7/8/2020	Contract Compliance - add new department Physical Plant Operations	Open	7/10 - Email Sent to Config
7/8/2020	Add reference field - At the subcontractor level, labeled Ethnicity menu options Ethnicity African American Females African American Males Asian-Pacific American Females Asian-Pacific American Males Subcontinent Asian American Females Subcontinent Asian American Males Hispanic American Females Hispanic American Males Native American Females	Open	7/10 - Email Sent to Config

	Native American Males Caucasian Females Small Business Enterprise Non-Minority Males		
7/14/2020	Contract Compliance Letter Templates	Open	7/15 - Config. Ticket Open

